

SCORING CRITERIA FOR HOUSEHOLD HAZARDOUS WASTE (HHW) GRANT PROGRAM

Cycle 28, Construction, FY 2017–18

Responses will be reviewed and scored based on the criteria below. Other factors that impact the score include: accuracy, clarity, completeness, supportiveness, and reasonableness. Within the “General Review Criteria” each bullet point will be scored on a scale of 0 – 3 points:

- 0 points – Inadequate
- 1 point – Barely Adequate
- 2 points – Fully Adequate
- 3 points – Excellent or Outstanding

Possible points for each section are displayed. Minimum passing score is 39 points. Maximum score is 56 points.

GENERAL REVIEW CRITERIA (up to 51 points)

Possible Points	Description
12	Project Description <ul style="list-style-type: none"> • Describe the proposed construction project (upload the site plan). • Provide information on completed tasks that ensure the project is construction ready and will be completed on time (upload plans, permits, approvals, conditions, etc.). • Describe the remaining tasks to be completed before construction begins, if awarded. • Identify any participating governmental agencies, businesses, and organizations that will actively help to complete the proposed project. Describe their role.
12	Need <ul style="list-style-type: none"> • Describe the existing Household Hazardous Waste (HHW) program and the program history. Include materials currently accepted, operating days, program strengths and weaknesses. • Describe the program’s gaps and barriers that explain why the construction project is needed. • Describe and quantify the project goals and objectives, how they will address the program’s gaps and barriers, and the intended effectiveness. Include the current volumes collected and number of households served (upload map of service area). • Explain your HHW needs and the project rationale compared to alternative approaches and previous efforts. List and describe any past HHW grant funded projects.

12	<p>Work Plan</p> <ul style="list-style-type: none"> Clearly and concisely list the proposed grant funded activities, milestones, steps and tasks in a logical timeframe (in chronological order) that are necessary to implement and achieve the goals/objectives of your project within the grant term. Identify the measurable targets that must be met to complete your project within the grant timeline, with specific dates for each target. Describe the evaluation component(s) that will be used to measure the success of the project and whether the goals/objectives are accomplished before the grant term ends. Describe staff resources, expertise, and experience that will contribute to the success of this project.
12	<p>Budget</p> <ul style="list-style-type: none"> Describe and quantify the source and amount of local, state, and federal funds, loans, other grants, and all other funding necessary to complete the proposed project (if applicable). Describe and quantify expenditures already incurred to initiate work on project, such as engineering, site preparation, infrastructure, utility hookups, permitting and environmental review. Identify and support the major budget cost elements. Costs must be itemized into categories that are consistent with the activities included in the Work Plan. Upload backup documentation including quotes, estimates, and equipment details. Demonstrate how operation and maintenance costs of the project will be sustained beyond the term of the grant. Describe ongoing funding sources, if any.
3	<p>Disadvantaged Communities</p> <ul style="list-style-type: none"> If your project(s) is located in a disadvantaged community, explain how the project(s) will provide direct, meaningful, and assured benefits to a disadvantaged community and address important community needs. Explain the health, economic and/or social benefits (such as jobs, job training, traffic circumvention, dust and/or smell mitigation) that will be provided to these communities. Identify adverse impacts on the disadvantaged community and what you will do to mitigate those impacts. Explain how this mitigation will lessen health and safety environmental impacts for disadvantaged communities. Explain how you will engage with the community (where the project(s) are located, as well as the surrounding areas) during the grant application period, grant term, and after the grant closes. Include efforts to engage with the disadvantaged community and encourage participation in your project(s).
51	<p>TOTAL POSSIBLE GENERAL REVIEW CRITERIA POINTS</p>

Bonus Points	
1	Applicant was not awarded an HHW construction/expansion grant during the FY 2015–16 (cycle 24) or FY 2016–17 (cycle 26) grant cycles.
4	This is a construction project that establishes a new or expanded HHW facility for a: <ul style="list-style-type: none">• Rural area (county having a population of 200,000 or less).• Small city (population of less than 35,000).• Regional Jurisdiction (joint proposal from two or more eligible applicants).
5	TOTAL POSSIBLE BONUS POINTS
56	TOTAL POSSIBLE SCORE (Total of General Review Criteria plus Bonus Points)